

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

Decision type	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
Approximate value	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
Director¹	Director of Communities, Housing & Environment		
Contact person:	James Hulme	Telephone number: 0113 37 86996	
Subject²:	EV On-Street Residential Charge Point Scheme (ORCS) – Bid 3		
Decision details³:	<p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call-in etc.)</p> <p>The Chief Officer, Climate, Energy and Green Spaces:</p> <p>a) Approved the receipt of funding from the Office for Low Emission Vehicles and subsequent injection of £127,500 capital grant funding into the Clean Air Zone Early Measures Capital Scheme 32980/ECP.</p> <p>b) Authorised the expenditure of the £127,500 ORCS external grant funding to cover the work streams itemised above.</p> <p>c) Authorised expenditure of up to £51,500 from the Clean Air Zone Early Measures budget to cover capital costs. There is an existing ring-fenced budget for public charge point delivery within this scheme.</p> <p>d) Noted the additional investment of £94,163.09 that will be provided by the charge point operator. This funding will be the operator's contribution to the overall costs of the scheme and will not be received by the authority. This provides a total expenditure of £273,163.09 for the scheme, of which £51,500 is from the capital budget secured by Climate, Energy & Green Spaces from external funding.</p> <p>e) Approved the direct award of this work directly to Blink Charging UK Ltd in line with the reasoning in 3.3 and 3.4 through the approved KCS framework contract.</p>		

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

	<p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>The Council has been successful in an application for ORCS funding, which has stringent timescales in place for delivery. As a result, a direct award to</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Alternative frameworks and suppliers were considered, however the timescales for delivery necessitated direct award. The KCS framework and Blink were utilised for the first two phases of ORCS funding, and as a result the timely process of negotiating contracts and lease terms has already been completed which will result in a significantly smoother roll out of this third phase of ORCS-funded charge points.</p>
Affected wards:	Beeston & Holbeck; Hunslet & Riverside; Morley South; Otley & Yeadon; Pudsey; Rothwell; Wetherby
Details of consultation undertaken⁴:	<p>Executive Member Climate, Energy, Environment and Green Space</p> <p>Ward Councillors To be consulted following formal approval of funding</p> <p>Chief Digital and Information Officer⁵</p> <p>Chief Asset Management and Regeneration Officer⁶</p> <p>Others</p>
Implementation	Officer accountable, and proposed timescales for implementation
List of	Date Added to List:-

⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

Forthcoming Key Decisions⁷	If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision	
	If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____	
Publication of report⁸	If not published for 5 clear working days prior to decision being taken the reason why not possible:	
	If published late relevant Executive member's approval Signature _____ Date _____	
Call-in	Is the decision available ⁹ for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public:	
Approval of Decision	Authorised decision maker ¹⁰ The Chief Officer, Climate, Energy and Green Spaces- Polly Cook	
	Signature PE Cook.	Date 15/3/24

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call-in. Key decisions are always available for call-in unless they have been exempted from call-in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.